

**Charter Township of Comstock
Parks & Recreation Commission**
Meeting Minutes of August 8, 2016
7:00 P.M.

Commissioners Present: Linda Law, John Weir, Gillian Stoltman, Sharon Spears and Judy Joling
Staff Present: Vanessa Street, Parks Director
2 Citizens in attendance

Meeting is being held at Merrill Park.

1. Call to Order by Chairperson Linda Law
2. Review of the Minutes from July 11, 2016:
Motion by Stoltman / support from Spears to accept the Minutes as presented.
Motion to approve Minutes: 5 Yes / 0 No
3. Bills Payable:
Motion by Joling/ support from Stoltman to approve the Bills Payable as presented.
Motion to approve Bills Payable: 5 Yes / 0 No
4. Correspondence: Board packets included a copy of a note of thanks from a family who hosted a gathering at RMP on the 4th of July. The family appreciated the facilities as well as the attentiveness and helpfulness of the staff.
5. Citizen's Comments: None
6. Request for Agenda Adjustments: Commissioner Spears requested the addition of an agenda item. Start time for monthly Board meetings will be added under "Business."
7. Reports:
 - a. Parks Director: Provided to Commissioners in Board packets. The Director's report provided information about additional vandalism that has taken place in Merrill Park and at Green Meadow. Chairperson Law will talk with Sheriff Fuller/ and or law enforcement about our on-going issues and concerns.
 - b. Treasurer: No additional information
 - c. Commission Chair: Chairperson Law reported on several township meetings that she attended. She also notified the Board that she is working with Consumers Energy in regard to park lighting. She is also exploring grant options for playground equipment.
8. Business:
 - a. **August Park Visits:** Commissioners discussed visits to Celery Street Park, the Neal Street Ball Diamonds, Peer and Cooper Parks, and North and South Wenke Parks.
 - b. **2016 Line Item Adjustments:** The Director presented recommendations for budget line item adjustments. Motion by Weir/ support from Spears to approve line item adjustments as presented. 5 Yes / 0 No

- c. **2017 Budget:** The Director prepared a preliminary budget for 2017. Further discussion with township treasurer and administrative staff is anticipated. No action taken. Discussion to continue at next meeting.
- d. **Time of Monthly Meeting:** Commissioner Spears asked the Board to consider a permanent change of meeting time from 7 P.M. to the afternoon. No action taken.

Meeting adjourned at 8:25 p.m.

Next meeting will take place at the Township Hall on **September 12, 2016, at 7 p.m.**

Respectfully submitted, Judith Joling, Secretary