

**Charter Township of Comstock
Parks & Recreation Commission**

Meeting Minutes of July 11, 2016

7:00 P.M.

Commissioners Present: Linda Law, John Weir, Gillian Stoltman, Sharon Spears and Judy Joling

Staff Present: Vanessa Street, Parks Director

1 Citizen in attendance

Meeting is being held at Robert Morris Park.

1. Call to Order by Chairperson, Linda Law
2. Review of the Minutes from June 13, 2016:
Motion by Weir / support from Stoltman to accept the Minutes as presented.
Motion to approve Minutes: 5 Yes / 0 No
3. Bills Payable:
Motion by Weir / support from Spears to approve the Bills Payable as presented.
Motion to approve Bills Payable: 5 Yes / 0 No
4. Correspondence: None
5. Citizen's Comments: None
6. Request for Agenda Adjustments: None
7. Reports:
 - a. Parks Director: Provided to Commissioners in Board packets
 - b. Treasurer: No additional information
 - c. Commission Chair: Chairperson Law attended a special meeting of the Comstock Township Board of Trustees that was held earlier this afternoon. The Township Board continued their discussion of a possible operating millage increase for roads, street lighting and police protection for the township. At the same meeting, information about the restructuring of the KBA Board was presented. Notice of a July 14th meeting of the township Planning Commission was given. The meeting will be a public hearing about the township's master plan. Lastly, a county wide event for senior citizens is being planned for September 17th at Merrill Park.
8. Business:
 - a. Mc Linden & Robert Morris Park Visit Review: Commissioners Law, Stoltman and Joling indicated they had each visited the Mc Linden Nature Trail. There are no areas of concern at this time. Likewise, RMP is well maintained. The park staff is doing an admirable job of operating the facility.
 - b. Director's Performance Review: Board members were given a synopsis of the performance reviews that were received from numerous individuals who had evaluated the Parks Director. Evaluations were done by coaches, umpires, park staff, office staff, township

trustees and members of this board. The Parks Director received very high marks in every category and extremely positive comments.

Commissioner Weir placed a motion to increase the Parks Director's salary from \$43,922 to \$50,000 annually, with the increase being retroactive to June 1, 2016. The motion was supported by Commissioner Spears. Following discussion, the motion passed: 5 Yes / 0 No

Commissioner Spears initiated a motion to increase the Parks Director's length of paid vacation time from 3 weeks to 4 weeks annually. The motion received support from Commissioner Weir. After discussion, the motion was tabled.

c. Announcements: None

Meeting adjourned at 8:25 p.m.

Next meeting will take place on **August 8, 2016, at 7 p.m.**

Respectfully submitted, Judith Joling, Secretary